**Fingal Public Participation Network**

**Information / Brief Sheet: Transport & Infrastructure Management SPC Representative**



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| **Fingal Public Participation Network** | |
| The Fingal Public Participation Network is a network of community, voluntary, social inclusion and environmental organisations and we are active in the Fingal County area. Fingal County is located north of Dublin City and Lucan. It covers the north of County Dublin, including areas such as Castleknock, Howth, Swords, Balbriggan, Blanchardstown, Rush and Lusk. Our members are people like you who work in the community. Our members’ involvement in our activities makes us strong and effective.  Our aim is to coordinate how the community is represented. We also aim to:   * make our members stronger; and * keep our members informed about local developments. | |
| **Description of SPC Activities** | |
| The task of the SPCs, as committees of the Council, is to advise and to assist the Council in the formulation and development of policy, the final policy decisions will rest ultimately with the full Council. The SPC system is intended to give Councillors and relevant sectorial interests an opportunity for full involvement in the policy-making process from the early stages. | |
| **1. Name / Title of Board / Organisation** | |
| Transport & Infrastructure Management SPC | |
| **2. Function / Scope of the Board** | |
| The statutory basis for Strategic Policy Committee’s (SPC’s) is set out in the Local Government Act, 2001 (Section 48) as amended by Section 41 of the Local Government Reform Act 2014.  It is the task of the Strategic Policy Committees (SPCs), as committees of the council, to advise and assist the council in the formulation, development and review of policy.  Membership includes elected councillors, representatives of business, farming interests, environmental/conservation groups, trade unions and community and voluntary members.  Theme/Policy Issue  The SPCs consider matters connected with the formulation, development, monitoring and review of policy which relate to the functions of the Local Authority and to advise the authority on those matters. In performing this role, the SPC is provided direction by the Work Programme agreed by the CPG and will, through the Chair, report on same to the CPG and the County Council.  **Theme/Policy Issue** | |
| **3. Who else (agencies / orgs) sits on the Board?** | |
| Elected Members and External Representatives. | |
| **4. What is the Commitment?** | |
| No of meetings: | 4 SPC meeting per year  SPCs meet at least quarterly, or as frequently as is considered necessary by the SPC Members, in order to deliver the Annual Work Programme.  4 - 5 Linkage Group meetings per year |
| Location of meetings | SPC Meetings – Currently SPC meetings are held virtually on MS Teams but they can be held in either County Hall, Swords or Civic Offices, Blanchardstown.  Linkage Groups meetings – currently taking place via Zoom but may take place at County Hall, Swords, Co. Dublin in the future. |
| Time of meetings (day / evening) | SPC Meetings 4.30pm to 6.00pm  Linkage Group Meetings 07:00 PM - 08:30 pm (typically on Tuesday or Thursday) |
| Does this position require becoming a company director (yes/no) | NO |
| Is there potential subgroups involved? | NO |
| Term of Office? | PPN Reps currently serve a three-year term as per the Fingal PPN Constitution. Reps can sit for a maximum of two terms. |
| **5. Who are we looking for?** | |
| Skills and knowledge required from the representative | Interest in promoting environmental awareness and sustainable travel behaviour.  The Fingal PPN nominees are required to represent the Fingal PPN and are accountable to the Fingal PPN membership. They are not representing their own organisations.  Specifically, the role of representative is to   * Bring issues of relevance from the College/Linkage Groups that chose them to the decision-making committees. This includes motions and submissions approved at the linkage group level. * The Representative will be required to prepare and present a report to the linkage group summarising what took place at the previous Committee meeting. Please find a copy of the representative report template [here.](https://fingalppn.ie/fingal-ppn-representative-induction-pack/#:~:text=Blank%20Representative%20Report%20Template) * Give feedback to the College/Linkage Group and/or Plenary as appropriate on the outcome of the policy meetings and the issue being raised. * Attend both Committee and linkage group meetings. * If you are successful in this election and accept the position, you are deemed to have accepted to abide by the Rep Code of Conduct [Please find a copy of this Code of Conduct here here](https://fingalppn.ie/fingal-ppn-representative-induction-pack/#:~:text=Code%20of%20Conduct%20(This%20Must%20be%20Returned%20asap)). * Work with Linkage Group facilitator and any other PPN Representative sitting on the relevant committee. * Agree to share email address with linkage group facilitator and addition PPN Representatives sitting on the same committee. |

**For More Information: Contact PPN Support Worker by email:** [info@fingalppn.ie](mailto:info@fingalppn.ie)