

PUBLIC PARTICIPATION NETWORK
ANNUAL REPORT 2017

13th February 2018

Circular Letter CVSP 2/2018

To: Each Director of Service, Community

To: Each PPN Resource Worker and for onward transmission to Secretariat

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As you are aware, the first national PPN Annual Report (in respect of 2016) was published by this Department in December 2017. This report was a first step in establishing a data baseline to capture the range of activities undertaken by PPNs. It was intended to support the further development of PPNs by ensuring that arrangements are implemented in a coherent and consistent fashion and that PPNs are achieving their overall purpose of facilitating engagement with the local authority and ensuring greater input by citizens into decision making processes at local government level.

Please find attached the PPN Annual Report template for 2017, which is designed to capture the range of activities of your PPN in 2017. This template was developed by a subgroup of the national PPN Advisory Group and was informed by the experience in the development of the 2016 Annual Report. A key priority is to publish the 2017 Annual Report as early as possible this year.

This template is now due for completion by **both** the PPN and the local authority. Completed Annual Reports should be returned to: ppn@drccd.gov.ie in two formats:

1. **One scanned copy** of fully completed form including all signatures.
2. **One word document** of fully completed form.

The latest date for the receipt of the completed reports is **15th March 2018**.

Any queries in relation to this report should be addressed to Ms. Ellie Corcoran at 8883964 or Ellie.Corcoran@drcd.gov.ie

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