



**Fingal
Public
Participation
Network**

Fingal PPN Resource Worker Report

27th April 2021

Goal 1: Improving our Network

Action	Activity
Action 1: Grow PPN membership in a planned and sustainable way.	<p>Membership numbers (20th April 21):</p> <ul style="list-style-type: none">• Community: 365 March: 354• Environment: 27 March: 27• Social Inclusion: 81 March: 80 <p>Total: 473 March: 461</p> <p>Increase by 12</p> <ul style="list-style-type: none">• 4 New groups 8 via re-registrations• 4 New Groups: <ol style="list-style-type: none">1. Fairhaven Residents' Association2. Beresford Residents Association3. Grasshoppers International Early Years Festival4. Swords Basketball Special Olympics Club
	<p><u>New Member Groups – Introduction</u></p> <p>The following new groups have been sent an Induction Pack along with a copy of the PPN Constitution.</p> <ol style="list-style-type: none">1. Fairhaven Residents' Association2. Beresford Residents Association3. Grasshoppers International Early Years Festival4. Swords Basketball Special Olympics Club

<p>Action 2:</p> <p>Increase the operational capacity of the PPN.</p>	<p>PPN Handbook and Strategic Plan Review Prepared by Jamie Moore on behalf of the review subgroup.</p> <p>23 March 21, Fingal PPN setup a working group to oversee this piece of work. The working group consists of representatives of the Secretariat (John Melvin and Todd Pocius), Linkage Group Facilitators (Denise McDermott), PPN Representatives (Alice Davis), PPN Staff (Laura Barton) and Fingal County Council (Sinead Wiley). The subgroup held its kick-off meeting on 21 January 2021 to agree a programme of work. The second meeting of the subgroup took place on Monday 15 February</p> <p>The handbook review report is currently being finalised for consideration by the Secretariat. Awaiting any further feedback prior to submission.</p> <hr/> <p>The desktop review of the Strategic Plan follows a similar approach in formatting to the review of the PPN Handbook. A greater level of input will be required from PPN Staff and the PPN Secretariat in relation to measuring progress in this plan. This will be identified by the consultant and discussed with the subgroup.</p> <p>3. Information Meetings It is proposed to host information meetings on both the PPN Handbook Review and the PPN Strategic Plan review.</p> <p>Tentative dates for this include:</p> <ul style="list-style-type: none"> • Tuesday 4 May: PPN Handbook Review • Wednesday 5 May: PPN Strategic Plan Review <hr/> <p>The Strategic Plan review is ongoing. PPN staff are collating information in relation to progress under each action. A draft survey is being prepared for PPN members</p>
<p>Action 3:</p> <p>Operate the network to the highest possible standard.</p>	<p><u>Secretariat Voting:</u></p> <ol style="list-style-type: none"> 1. 1 Community Pillar - response 5 nominees vote require 2. 4 Social Inclusion Pillar – response 2 nominees no vote required 3. 3 Environment Pillar vac – response 3 nominees by deadline – one late submission total 4 <p><u>LCDC Voting</u></p> <ol style="list-style-type: none"> 1. 1 Community Pillar – response 3 nominees - vote required 2. 2 Social Inclusion Pillar – response 3 nominees – vote required 3. 1 Environment Pillar – response 1 nominee – no vote required <hr/> <p>Staff Support Subgroup: Establish staff working group.</p> <hr/>

	<p>Plenary Subgroup:</p> <p>Plenary Subgroup is made up of (Secretariats) Anthony Brennan, Todd Pocius and Hanumantha Rao Marepalli, (PPN staff) Laura Barton and Adam Rudden.</p> <p>PPN staff Laura and Adam met with PPN staff South Dublin County Council and PPN Resource worker Dublin City Council to discuss online Plenary's and online elections.</p> <p>Next Plenary Subgroup meeting 29th April 2021.</p>
<p>Action 4: Further develop Linkage Groups.</p>	<p>Linkage Group Updates:</p> <p>Report will be submitted to next Secretariat meeting as Round 2 is still underway.</p> <p><u>Next Round of Meeting Schedule</u></p> <ul style="list-style-type: none"> • 1st April: Arts, Community, Heritage and Sports • 13th April: Climate Change, Water and Environment • 15th April: Housing, Planning and Transport • 22nd April: Community Safety, Crime and Policing • 29th April: Social Inclusion, Rural Development, Youth and Enterprise <hr/> <p><u>Induction for New Representatives</u></p> <p>Catch all induction for new Reps to be organised in early 2021 with appropriate support training to be made available in line with the recruitment of linkage group facilitators. This proposal is being deferred till June.</p> <p>Meeting with new representatives will be convened in February for a link in and update on how they are getting on. – not yet progressed.</p>

Policy Hub

Support Worker is current sourcing all of Fingal County Council's main policies in order to assist in the creation of a policy hub that can help guide linkage groups in the writing of motions – No Progress

PPN Spring/Summer Training Courses 2021

The Spring/Summer courses were moved to the following dates. PPN staff have started advertising:

Spring/Summer 2021 Wednesday 9th June Training Programme

All training to be delivered online and are two hours in duration

Running an Effective Meeting - Wednesday 7th April 2021

- Understand the elements of effective meetings
- Manage challenging behavior at meetings
- Keep meetings focused and productive
- Produce effective agendas
- Produce accurate, brief and clear minutes
- Understand good practice in minute-taking
- Understand the importance of agendas and minute

Using Social Media to promote your Organisation - Wednesday 16th April 2021

- Defining your audiences
- understanding the different platform
- Tips on how to effectively communicate your work online
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Grant Writing Tips and Tricks - Wednesday 20th June 2021

- The challenges
- Common mistakes in grant making
- The Grantor's point of view
- The Grantee's point of view
- Be Prepared – having the basics to hand
- Creating a team effort
- Making the grant application process easier
- Clear communication – Language and wording
- Making your case
- Tips on grants
- Guidance on seeking grants and completing grant application forms

Community Climate Conversations Meeting:

The Climate Change, Environment and Water Linkage Group held the Conversation on 07 April 2021.

The 5 Moderators from FPPN Linkage Group:

Angela Byrne Rush Tourism

Brian Arnold Lusk Community Council

Charles Sargent Howth/Sutton Community Council

Maire O'Brien Fingal Environmental Network

Sarah Kimberley Balbriggan Tidy Towns

16 participants took part: Abimbola Wise, Angela O'Flynn Bury, Ann Lynch, Bernadette Sharkey, Pat Suttle, Sabine McKenna, Todd Pocius, William Cahill, Alain Rochecouste, Dayakar Komirelly, George Mongey, Kevin Monks, Michael Walsh, Nike Adesemowo, Sean Barry and Tony Brennan

Ronan O'Reilly (Climate Action Coordinator,FCC) and

David Dodd Regional Coordinator, Dublin Metropolitan Climate Action Regional Office (CARO) also attended.

Topics covered: Food, Environment, Travel, Environment, Shopping-Recycling-Reuse, Energy & Buildings.

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Goal 2: Improving our Communications

Action	Activity
Action 5: Showcase our achievements.	PPN Staff are starting work on the Activity Report for Plenary June 23 rd 2021.
Action 6: Continue to develop communications.	<p>Social Media: notifying members of Linkage Groups on Social media. Planned campaign 'Getting to Know Us' for social media platforms for early 2021. Will not progress until June 2021</p> <p><u>Fingal PPN Newsletter: 2021</u></p> <ul style="list-style-type: none">• Proposed Bremore Regional Park Development Project• Fingal County Development Plan 2023-2029 Strategic Issues Paper• Extinguish the Public Right of Way at Holywell view, Holywell, Swords, Co. Dublin• Heart of the Community Fund Opens for Applications• Human Rights and Equality Grant Scheme 2021-22 Opens for Applications• Yellow Flag Programme - Open Call for September 2021 Artist in the Community Scheme• Dublin Rural LEADER: LEADER Transitional Programme• Volunteers needed for WeCount initiative Webinar - Looking After Your Mental Health" by Dr Tony Bates Clann Credo – Community Loan Finance: Remote Working and Communities - Volunteers• Fingal Virtual Community Centre <p><u>Mass emails:</u></p> <ul style="list-style-type: none">• Our Balbriggan Loves Learning Festival 2021• Fingal County Development Plan 2023-2029 Strategic Issues Paper• Community Facilities Training• Fingal Coastal Way Non-Statutory Public Consultation• Fingal Development Plan Review• Covid-19 Walk-in Clinic open in Quay Street, Balbriggan, Co. Dublin <p><u>Social media posts</u></p> <p>Facebook/Twitter April</p>

	<ul style="list-style-type: none"> • PPN Spring/Summer Training 2021 • Fingal Development Plan 2023-2029 • Creative Ireland Programme • The Deliberative Futures Toolkit Launch • Fingal Coastal Way • Fingal County Council Training Courses • Our Balbriggan Loves Learning • Fingal Garden & Landscape Composting Course <p><u>Website Updates:</u></p> <ul style="list-style-type: none"> • PPN Spring/Summer Training • Garden & Landscape Composting Course TRAINING PROGRAMME • Our Balbriggan Loves Learning Festival • HSE Press Release: Wednesday, 14th April 2021 • Fingal County Council – Training Places • Fingal County Council – Training Places • DELIBERATIVE FUTURES' TOOLKIT • Creative Climate Action — Creative Ireland • JCI Fingal Open Night – April 29th • Our Rural Future Rural Development Policy 2021-2025
<p>Action 7:</p> <p>Work closely with Fingal County Council in communicating to citizens.</p>	<p>Work ongoing with all Fingal County Council departments in circulating key information to groups. Departments are increasingly contacting Fingal PPN to circulate information so being viewed as the best conduit for disseminating information to groups.</p> <p><u>Newsletter and mail out.</u></p> <p><u>Fingal County Council</u></p> <ul style="list-style-type: none"> • Proposed Bremore Regional Park Development Project • Fingal County Development Plan 2023-2029 Strategic Issues Paper • Extinguish the Public Right of Way at Holywell view, Holywell, Swords, Co. Dublin • Community Facilities Training • Fingal Coastal Way Non-Statutory Public Consultation

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Goal 3: Improving our Representation

Action	Activity
Action 8: Further develop relationships between the PPN and Public Representatives.	Further work to build on the relationship with elected representatives to be scheduled in 2021. To be progressed in June 2021
Action 9: Foster key partnerships and explore further public participation initiatives.	Working with all interested groups to bring diverse and relevant events to the membership of Fingal PPN. To be progressed in June 2021
Action 10: Establish the PPN as a mandatory consultative and participatory structure.	PPN has fed into Corporate Plan. PPN Strategic Plan to be included as reference document supported by the Corporate Plan. PPN Climate Change, Environment and Water Linkage Group submission was received and made on the 25 th March 2021.
Action 11: Provide more information sharing opportunities and supports for PPN Representatives.	PPN Reps forum scheduled to take place early in 2021. To be progressed June 2021.
Action 12: Develop the Social Inclusion Pillar.	Fingal Inclusion Week – completed 2020. 2021 event planned for September 2021
Action 13: Develop policies to make the PPN more accessible.	Pilot access and participation fund agreed for 2020 –Social Inclusion Week falls under the budgetary heading.

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Goal 4: Improving our Membership Supports

Action	Activity
Action 14: Provide a range of training supports.	Training starting as per details above Spring/Summer Training Programme 2021
Action 15: Establish an efficient signposting and referral service.	Signposting on an ad-hoc basis. No further progress. Resource Worker will examine a referral system in June 2020 – June 2021
Action 16: Develop an open data membership database online.	Open database available on website. Task completed
Action 17: Collaborate across the Greater Dublin Area.	Slaintecare: FPPN have stepped away from the Slaintecare project while the Resource Worker is on Maternity Leave. Will revisit in June 2021 Acting Resource Worker is sitting on Healthy Ireland Committee.
Other	
Annual Leave	Resource Worker Maternity Leave Start Date 30 th November. Provisional Return date June 2021.