



Secretariat Meeting

Tuesday 29th September | 7.00pm to 8.35pm

Meeting conducted by Zoom

Facilitator: Ema Idowu

Minutes

<p>Present</p> <p>Denise McDermott (DM), Ema Idowu (EI), John Melvin (JM), Michael Walsh (MW), Tony Brennan (TB), Mary Harford (MH), Siju Jose (SJ), Hanumantha Rao (HR)</p>
<p>Apologies</p> <p>None</p>
<p>In Attendance</p> <p>Natasha Bagnall (NB), Adam Rudden (AR)</p>

Item	Note	Decision
Open and Apologies	EI opened the meeting	Noted
Minutes and Matters Arising	Minutes were proposed by JM seconded by TB. JM asked for further information on the meeting etiquette proposed by MW. It was clarified that this was in relation to the plenary but that this might also be appropriate for standard PPN meetings.	Noted
Correspondence	Letter was drafted and issued to Kathleen McCann acknowledging her work as LG facilitator.	NB to send on the correspondence issued by the

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	<p>The Housing, Planning and Transport Linkage group drafted a letter in relation to the consultation process for the Dart West Expansion project. A copy to be sent to the Secretariat as a source of information</p>	<p>HPT LG post meeting</p>
<p>Reports</p>	<p><i>PPN Resource Worker Report</i></p> <p>NB outlined a report of the work of Fingal PPN for September. It was noted that it might be useful to include +/- of PPN members in addition to the most recent membership figures.</p> <p>DMcD requested information on any PPN merchandise that was currently on order. There are no outstanding orders at this time. A wish list of general merchandise that may be required by the PPN going forward is to be created and considered at the next meeting. All members to send on items for consideration.</p> <p><i>Plenary Sub Group Report</i></p> <ul style="list-style-type: none"> • Is there scope to engage a consultant to run the election part of the plenary? NB to enquire with other PPNs on this. JM also happy to make his own enquiries the process/potential consultants who might be qualified to complete this process • Clare PPN run online elections as standard, can this offer any insight into how we can adopt this for Fingal PPN. • DMcD enquired if there was enough time to accommodate a speaker. If a speaker is to be secured, it was suggested that it might be an uplifting/positive speaker considering the continued restrictions imposed by Covid 19. 	<p>NB to incorporate this into the RW report going forward</p> <p>All secretariat members to send on merchandise suggestions to NB to compile list for next meeting for consideration</p> <p>NB to make enquiries and report back</p> <p>NB to contact Clare PPN and report back</p> <p>To be discussed at the next plenary sub group meeting on 7th October</p>

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	<ul style="list-style-type: none"> It was suggested that the C & V sector be acknowledged for their contribution during Covid 19 at the Plenary <p>JPC Meeting Report</p> <ul style="list-style-type: none"> TB enquired about the corresponding Community Safety, Crime and Policing LG and if the name had changed recently. <p>Lusk Micro PPN Report</p> <p>Secretariat members expressed the need to explore this further before deciding on the future of this project.</p>	<p>Noted</p> <p>It was noted that no changes had been made</p> <p>While it was proposed that a joint sub group be formed to explore this further, it was decided that members of the Lusk Micro PPN pilot be invited to the next Secretariat meeting for a presentation and Q& A. NB to organise.</p>
Finance	No update	Noted
Projects, Initiatives, Events and Training	<ul style="list-style-type: none"> Plenary Planning – Constitution Updates? <p>Due to the significant reflection required to amend the Constitution, updates will not be sought at the next Plenary. Priority will be to navigate running this plenary virtually.</p>	Noted

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	<ul style="list-style-type: none"> • Reps are not been given appropriate notice to meetings, if this continues, the reps may approach the Secretariat for support on this issue. • Meeting times for LCDC reps are not flexible and do not encourage participation. • No community reps invited to be part of the Community Enhancement Programme Funding Approval Sub Committee. • LCDC Reps are asking the LCDC to acknowledge the work of the community and voluntary sector during Covid 19 <p>There is currently no youth representative on the SIRDEY LG</p>	<p>support them in utilising the structures in place to have their concerns noted</p> <p>Appropriate youth organisations to be invited.</p>
FCC / DRCD	DRCD circulated advice on holding plenaries	This has already been circulated to the Plenary Sub Group
AOB	<ul style="list-style-type: none"> • MW updated the Secretariat on the recent CCEW LG meeting. • NB advised of the necessity for maternity leave in December. An acting resource worker has been approved by FCC Director of Services Margaret Geraghty to cover this period. NB to support the Secretariat to make sure that the appropriate 	<p>NB to include all relevant information in the LG report for the next meeting</p> <p>Noted</p>

Item	Note	Decision
	resources are in place to ensure their continued development into 2021	
Next Meeting	Tuesday 27 th October at 7pm via Zoom	NB to circulate meeting link