

## Fingal PPN Resource Worker Report

21st January 2019

### Goal 1: Improving our Network

Action	Activity
<b>Action 1:</b>  <b>Grow PPN membership in a planned and sustainable way.</b>	<b>Registrations:</b> Rush of registrations in Q4 2018 due to Sports Grants, Community Enhancement Scheme and final Activities Funding Scheme.  Back log of registrations reduced. 20 outstanding registrations.
	<b>Processing:</b> New online registration process live. New registrations processed within 1 working day if form filled out accurately.
	<b>Current membership numbers:</b> 715 Groups <ul style="list-style-type: none"> <li>- Community: 558</li> <li>- Environment: 19</li> <li>- Social Inclusion: 138</li> </ul>
<b>Action 2:</b>  <b>Increase the operational capacity of the PPN.</b>	<b>Additional Resources:</b> Funding secured for PPN Support Worker for fixed term period of 1 year. Business case submitted to Fingal County Council Human Resources. Update expected end January.
<b>Action 3:</b>  <b>Operate the network to the highest possible standard.</b>	<b>Governance Review:</b> Carmichael Ireland engaged to support review of a number of governance documents and procedures.  Initial introduction meeting to be held. Subgroup led by JMV to be setup.
	<b>MOU:</b> Review of Memorandum of Understanding due.
	<b>PPN Review Meeting:</b> Overdue. Proposed to be held prior to Secretariat meeting on 26 <sup>th</sup> February.
	<b>Staff Support Subgroup:</b> Overdue.
	<b>Secretariat Minutes:</b> Secretariat meeting minutes published online for 2018.

	<b>Plenary:</b> Plenary meeting planning for 2019 underway
<b>Action 4: Further develop Linkage Groups.</b>	<b>Calendar of Meetings:</b> Full Linkage Group Calendar for 2019 published.
	<b>Promotion:</b> Production of individual Linkage Group posters underway.
	<b>PPN Elections:</b> Nomination forms expanded to include political affiliation information.
	<b>Facilitators:</b> Facilitators active for 4 Linkage Groups.

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### Goal 2: Improving our Communications

Action	Activity
<b>Action 5:</b> <b>Showcase our achievements.</b>	<b>Policy Work:</b> Sample of policy work of SPCs being included on Linkage Group posters.
	<b>Website:</b> Submissions section and Linkage Group work section to be included on new website.
<b>Action 6:</b> <b>Continue to develop communications.</b>	<b>Website:</b> Draft Tender for new website prepared. Design subgroup to be established.
	<b>TUD:</b> Project proposal submitted to Digital Media students in Technological University Dublin as a potential project.
<b>Action 7:</b> <b>Work closely with Fingal County Council in communicating to citizens.</b>	Fingal News publication included in the PPN Newsletter. Link to Fingal County Council press releases included in PPN Newsletter.

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### Goal 3: Improving our Representation

Action	Activity
<b>Action 8:</b> <b>Further develop relationships between the PPN and Public Representatives.</b>	No action progressed. Intention to engage with Local Election Candidates in 2019 to increase awareness of the PPN.
<b>Action 9:</b> <b>Foster key partnerships and explore further public participation initiatives.</b>	<p>Opportunities currently identified on an ad-hoc basis.</p> <p>Training opportunities being explored with ITB.</p> <p>Meeting held with Climate Change Action Plan team who will engage in the next Linkage Group.</p> <p>Meeting held with Royal Canal Greenway Team to advise on outreach in the Dublin 15 area.</p> <p>Meeting held with new Environmental Education Officer to discuss potential collaboration.</p>
<b>Action 10:</b> <b>Establish the PPN as a mandatory consultative and participatory structure.</b>	<p><b>National Advisory Group:</b> On-going participation in National PPN Advisory Group.</p> <p>Member of PPN User Guide Review subgroup, yet to commence work.</p> <p>Member of Annual Report subgroup commencing work week of 21<sup>st</sup> January.</p>
<b>Action 11:</b> <b>Provide more information sharing opportunities and</b>	<p>Representative forums scheduled for 2019 as well as informal gatherings.</p> <p>Training for all SPC and JPC representatives scheduled for May 2019.</p> <p>Secretariat JPC Subgroup engaged on an on-going basis.</p>

<b>supports for PPN Representatives.</b>	PPN Representatives handbook to be prepared. Potential working group could be setup.
<b>Action 12: Develop the Social Inclusion Pillar.</b>	No action progressed.
<b>Action 13: Develop policies to make the PPN more accessible.</b>	Further work to be completed post current governance project.

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### Goal 4: Improving our Membership Supports

Action	Activity
<b>Action 14:</b> Provide a range of training supports.	Training programme for 2019 currently under discussion with Empower.
<b>Action 15:</b> Establish an efficient signposting and referral service.	Signposting on an ad-hoc basis.
<b>Action 16:</b> Develop an open data membership database online.	To be progressed post development of new website.
<b>Action 17:</b> Collaborate across the Greater Dublin Area.	Invitation issued to other Dublin PPN facilitators to meet.
<b>Other</b>	