



**Fingal  
Public  
Participation  
Network**

**Secretariat Meeting**

Tuesday 27<sup>th</sup> October 2020 | 7pm | By Zoom

Facilitator: Ema Idowu

<b>Agenda</b>		
<b>#</b>	<b>Item</b>	<b>Type</b>
1	Open, Apologies, Minutes and Matters Arising	
2	Lusk Micro PPN Presentation	<i>Information</i>
3	Correspondence <ul style="list-style-type: none"> <li>• Email invitation to Lusk Community Network</li> </ul>	<i>Information</i>
4	Reports <ul style="list-style-type: none"> <li>• PPN Resource Worker Report</li> <li>• Plenary Sub-Group Report</li> <li>• Linkage Group 4<sup>th</sup> Round Report</li> </ul>	<i>Information/Discussion</i>
5	Finance <ul style="list-style-type: none"> <li>• Expenditure Update</li> <li>• Fingal PPN Secretariat/Facilitator/Reps TY Proposal</li> <li>• Social Inclusion Week Finance Proposal</li> </ul>	<i>Information/Discussion</i>
6	Projects, Initiatives, Events and Training <ul style="list-style-type: none"> <li>• Plenary Planning               <ul style="list-style-type: none"> <li>➢ Draft Plenary Minutes Nov 2019</li> <li>➢ Draft Plenary Agenda Nov 2020</li> <li>➢ Plenary Etiquette Document</li> <li>➢ Activity Report</li> <li>➢ Finance Report</li> <li>➢ Allocation of Tasks</li> </ul> </li> <li>• Social Inclusion Week 2020</li> <li>• Policy Hub – Fingal PPN Website</li> </ul>	<i>Information/Discussion/Approval to be sought</i>
7	Fingal PPN Dashboard and Membership Update <ul style="list-style-type: none"> <li>• Recent re-registration process</li> </ul>	<i>NB to provide latest information – Report to be collated for November meeting</i>

<b>8</b>	Policies and Procedures <ul style="list-style-type: none"> <li>• FPPN Draft Device Policy</li> <li>• General Safety Checklist/Risk Analysis</li> </ul>	<i>Information/Discussion</i>
<b>9</b>	Linkage Group and Representation <ul style="list-style-type: none"> <li>• Linkage Group Report (as above)</li> </ul>	<i>Information/Discussion</i>
<b>10</b>	Fingal County Council / Dept. of Rural and Comm. Dev. <ul style="list-style-type: none"> <li>• Input and sign off on Annual Report 2019</li> </ul>	<i>Information</i>
<b>11</b>	AOB	
<b>12</b>	Date of next meeting	<i>24<sup>th</sup> November 2020</i>