



Fingal 2017 Creative and Culture Grant Scheme APPLICATION FORM and CRITERIA FOR FUNDING

Section 1 Group or Organisation Information

APPLICANT DETAILS				
Name of Organisation				
Postal address				
Organisation Website, Facebook, Twitter				
Year of establishment				
Main Activity/ies of your group				
Membership	In total		% Living in Fingal	
	Under 12yrs	13-18yrs	19-54yrs	Over 55yrs
	Do you charge a membership fee, please ✓ No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please specify €			
MAIN CONTACT PERSON <i>(All correspondence will be sent here)</i>				
Name				
Position in the Organisation				
Postal Address				
Telephone				
Email				



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Section 2 Details of the Proposed Project/ Activity /Event

DETAILS OF PROPOSED PROJECT ACTIVITY/ EVENT	
Title of Project	
Aim of Project	
<p>Project Description: <i>Please outline how your project compliments the <u>Creative Ireland Pillar 'Enabling Creativity in Every Community'</u> - citizen engagement with their county culture and creativity plan</i></p>	



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<p>In the case of an Event or Activity please provide date and venue. <i>(This information will be included in Fingal Creative Programme publicity)</i></p>	<p>DATE:</p> <p>VENUE:</p>
<p>Who are your target groups/participants?</p>	
<p>Estimated numbers participating?</p>	
<p>How will the community benefit from your ACTIVITY/PROJECT/EVENT?</p>	
<p>How will you promote the project?</p>	
<p>Please demonstrate your capacity to deliver this ACTIVITY/PROJECT/EVENT (e.g. previous experience)?</p>	
<p>Have you secured all approvals, permissions, licences needed for your project? Please detail.</p>	
<p>Projects should promote or demonstrate collaboration, innovation and creativity. How does your project show this?</p>	
<p>If your application includes the purchase of equipment, please specify where this will be stored?</p>	
<p>If your group or project will be working with young people (under 18years) and/ or vulnerable people, please specify</p>	<p>No of Project Leaders/ Workers/ Coaches with Code of Ethics Qualifications? __</p> <p>What Organisation delivered the course? please v Sports Ireland <input type="checkbox"/> FCC <input type="checkbox"/> NGB <input type="checkbox"/> Other <input type="checkbox"/> _____</p> <p>Has your organisation appointed a Children’s Officer, please v Yes <input type="checkbox"/> NO <input type="checkbox"/> If yes, state his/her name: _____</p> <p>Please supply Certificate No: _____</p> <p><i>Note: all people working with young and vulnerable must be Garda Vetted in compliance with Children and Vulnerable Persons Act 2012</i></p>



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Section 3: Cost Breakdown

Please provide a breakdown of the total cost of the ACTIVITY/PROJECT/EVENT
(Printing, materials, professional fees etc.)

Item	Description	Total Cost
Total Cost		
Total Amount Sought		
Detail the amount of actual funding on hand.		
How will the balance be raised (if any)?		
Have you received or applied for other sources of Fingal County Council funding, please ✓ No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please state the source and amount?		



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Section 4: Declaration

I have read the information accompanying this application form, and I understand the condition of this funding. I hereby declare that the information supplied on this funding application is accurate and complete. I understand that all of the information provided will be retained by Fingal County Council and may be made available to other departments within the Council, as deemed appropriate.

Full Name (Please Print): _____

Signed: _____

Date: _____



Fingal 2017 Creative and Culture Grant Scheme APPLICATION FORM and CRITERIA FOR FUNDING GUIDELINES FOR APPLICANTS

The Fingal 2017 Creative and Culture Grant Scheme is administered under the Community Activity Funding Scheme by Fingal County Council Community Culture and Sports Division in accordance with the Creative Ireland Programme.

What is the Creative Ireland Programme?

Creative Ireland is the Government's Legacy Programme for Ireland 2016 – a five-year initiative, from 2017 to 2022, which places creativity at the centre of public policy.

What is the Fingal Creative Ireland Programme?

Under the Creative Ireland Programme the second of the five pillars encourages creativity within our community. The Creative Fingal Programme will provide opportunities to increase access, engagement and collaboration in the local arts, creative industries and community activities in Fingal.

What is the purpose of Fingal 2017 Creative Grant scheme?

Fingal County Council recognises the value of building cohesive communities through arts, culture, heritage and innovation. The key objective of the Fund is to provide support to voluntary local and community groups, event organisers and creative practitioners that engage and encourage community participation within the Creative Ireland Programme's Pillar, listed below

Enabling Creativity in Every Community - *The primary objective of this pillar is citizen engagement with their County Culture and Creativity Plans.*

For full details on the five pillars see: www.creative.ireland.ie

What Fund amounts are available?

The total of the Fingal 2017 Creative & Culture Grant is €20,000. There will be opportunities to apply for additional funding over the course of the Fingal Creativity Plan 2017-2022. Funds allocated will typically be between €500 and €1,500.

- Groups can apply for 80% of the total project cost.
- Awards in excess of this will be considered for wide-ranging projects that promote multiple elements of the themes set out in Pillar 2. The onus will be on the applicant to make a strong case for this.
- The Group must provide the full breakdown of the cost of the project and all costs. MUST be directly related to the Creative Ireland Programme's.

Criteria

- The fund is limited and applications will be competitively evaluated according to the criteria. The activity must maximise community engagement and participation around the Pillar 2 of *Creative Ireland Programme, Enabling Creativity in Every Community*.
- The activity must be Completed by December 2017



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- The group must have capacity to deliver and promote project.
- The group must demonstrate the projects collaboration, uniqueness, innovation and creativity.
- If the project is a long term initiative the group must demonstrate the capacity to develop into the future.
- The project must provide good value-for-money.
- The project must be accessible to diverse audiences and participants.

Who can apply?

This fund is open to not-for-profit organisations, local community and voluntary groups, arts groups, historical group, heritage groups, commemorations projects, and cultural groups, Community Facilities and societies, and 80% of a group's membership must live in Fingal

NB: Applications from individuals are not allowed. Projects working with Children and / or Vulnerable adults must adhere to the current legislation and best practice with regarding safeguarding children. Projects must take place in Fingal and be completed by the end of 2017. All groups must be registered with the Fingal PPN visit www.fingalppn.ie.

Type of Projects Funded

This scheme will consider funding projects that develop bodies of work that creatively explore and support natural heritage (including biodiversity, geological and landscape) and cultural heritage (including archaeological and architectural heritage); Citizen Engagement; Sense of Place; Wellbeing ; STEAM (Science, Technology, Engineering, Arts and Mathematics); Irish Language, Literature & Writing; Performances, Theatre Music & Dance; Festivals, Events, Seminars, Workshops & Exhibitions; Sports or other creative forms.

What items and expenses are excluded from the fund?

- Any expenditure on items incurred before receipt of the funding application will not be accepted. Please note, receipt of application does not guarantee or constitute funding approval.
- Spend on food or alcoholic beverages, fines, penalty payments, legal cost or general overheads.
- Capital projects and infrastructural projects e.g. building restoration monuments.
- Wages.
- Costs of items for resale are ineligible.
- Personal apparel.
- Insurance.
- Projects that have received or applied for other sources of funding from Fingal County Council.

NB a group may not be paid into profit



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How to apply?

Applications should be made on the 2017 Fingal Creative and Culture Grant Scheme application form and submitted directly to Fingal County Council Community Culture and Sports Division **Community, Culture and Sports Division, Fingal County Council, Civic Offices, Grove Road, Blanchardstown, Dublin 15**. You will receive a formal acknowledgement of your application.

Applications will be accepted on a rolling basis. Groups are strongly encouraged to apply early in the application process as funding is limited and grants will be awarded on an ongoing basis. Please allow 4-6 weeks to process your applications.

Incomplete applications will not be considered.

If you require assistance please contact your local Heritage Officer, Arts Officer, Sports Officer or Community Development Officer, details can be found on www.fingal.ie

What is the grant assessment and payment process?

All activities, events and projects will be assessed on their own merit and on foot of the criteria.

Applications will be assessed by the Fingal County Council Community, Culture and Sports Division. The initial assessment and recommendation will be made by the local Community Development Officer and Heritage Officer, followed by endorsement of the Creative Culture Team. Applications will then be brought to a full Council Meeting for approval. Applicants will be advised of their decision. Payment will be made on foot of receipts provided to the Community Development Office on completion of the project and paid via electronic fund transfer only. Payment will only be made retrospectively. (following the event).

Please Note

Receipt of application does not guarantee or constitute funding approval.

Applications will take several weeks to move through the funding and recommendation process.

Payment must be made to community group and not to individual(s).

Following completion of the event, the successful applicant must complete a short report including:

- Evidence that the event has taken place (e.g. photographic evidence, social media, publications).
- Completion of Creative Fingal Event Project form and feature on the Creative Fingal website.
- Receipts of all items and the full costs.
- Creative Ireland logo featured in all publications.
- Fingal County Council must be acknowledged as a funder in all publications and media activities and all printed matter.

Fingal County Council is subject to provisions of the Freedom of Information Act (FOI) 2014. If you consider that any information supplied by you is either commercially sensitive or confidential in nature, this should be highlighted and the reasons for sensitivity specified. In such cases, the relevant material will, in response to an FOI request, be examined in the light of the exemptions provided for in the Acts.