



Fingal Public Participation Network Plenary

31st May 2017 | 6.30pm to 9.30pm

Crowne Plaza Hotel, Blanchardstown

DRAFT Minutes

Attendance/ Apologies:

There were 81 people present – representing 62 PPN member groups.

23 PPN member groups sent apologies in advance of the meeting.

To view a list of attendees, see Appendix 1.

Agenda:

- Registration/ Reception (incl. Networking & Information)
- Welcome Address
- Approval of Minutes: Plenary Meeting 30th November 2016
- Items identified for decision
- Fingal PPN Report to Members including Finance Update & Appointments
- Representatives Report to Members including LCDC & Arts Heritage Culture & Community
- Plenary Session on Local Issues & Items submitted for discussion
- Presentations: Fingal Tourism Strategy, Sustainable Energy Association of Ireland
- Spot Prize and Close of Plenary

Opening Address:

Pat Murphy, Secretariat member welcomed those present. He introduced Jamie Moore the newly appointed Resource Worker and thanked Sinead Wiley who will be returning to the Fingal County Council Community Office.

Plenary Standing Order/ Constitution:

Pat proposed 6 amendments to the Plenary Standing Order and Constitution. Clarification was sought regards the wording and how secretariat members step down.

Decision: Amendments were approved unanimously

Minutes of last Plenary:

The minutes of the last Plenary, 30th November 2016. No matters arising.

Proposed: Maire O Brien

Seconded: Heidi Bedell

Secretariat Report:

Maria Tormey, Secretariat member presented the Fingal PPN Report to members. *(See appendix 2)*

Representatives Report:

Alice Davis, Fingal PPN Representative presented Local Community Development Committee Report to Members. *(See appendix 2)*

Lorcan Blake, Fingal PPN Representative presented the Arts Heritage Culture & Community Report to Members. *(See appendix 2)*

Plenary Session on Local Issues:

Kieran O'Neill, Secretariat member facilitated a plenary session on local issues. He explained that information gathered would be fed back to the relevant Linkage Group to address and bring forward the SPC/ JPC/ LCDC .

The following local issues were raised:

- To provide increased opportunities and access for young people interested in 'non organised recreational activities'.
- To provide an identity for Fingal County
- To explore further the role of music in addressing social inclusion and increasing participation

Issues Raised by Fingal PPN Members:

Kieran O Neill, Secretariat member facilitated a discussion on items submitted by members in advance of the Plenary.

He listed the following items

1. Effectiveness of Linkage Groups
2. LCDC Representative Term
3. PPN Members Nominating Staff to Committees
4. Members Organisations Serving on Multiple Committees

(1)Effectiveness of Linkage Groups:

PPN Members were asked to consider reviewing the Linkage Group meeting structure to improve attendance and increase engagement.

Members discussed the options presented.

General discussion on this item:

-Previously merged Linkage Groups were deemed to be very effective as they provided synergies among groups on issues.

-Consider other practices such as teleconference, email with vote buttons, skype meetings.

-Beware of over use of emails as emails may not be read or taken out of context.

-Consider joint meeting on the same night but do not merge.

- Suspend membership for groups that don't participate with the PPN

Decision: Option 1 to Merge 2/3 Linkage Group Meetings was proposed & seconded. **It was proposed to explore further ahead of the next plenary.**

(2) LCDC Representative Term

PPN members were asked to consider the Term of Office for the Local Community Development Committee. A lengthy discussion ensued and members highlight the lack of clarity around the matter.

Decision: To defer the decision as the option proposed were unclear.

Action: Secretariat to review and present at the next plenary.

(3) PPN Members Nominating Staff to Committees

Decision: To defer the decision as there was insufficient time to discuss.

(4) Member Organisations Serving on Multiple Committees

Decision: To defer the decision as there was insufficient time to discuss.

Presentations:

Fingal Tourism Strategy

Coilin O Reilly, Fingal County Council Economic Enterprise Development and Tourism

Sustainable Energy Community Programme

Gillian Gannon, Sustainable Energy Association of Ireland

Spot Prize:

Groups that attended the Plenary were entered into a competition for an Android HANNSpad Tablet, sponsored by TPI Printing.

Congratulations to Fingal Orienteers who won the prize

Close of Plenary:

Pat Murphy, Secretariat member thanked everyone for attending and closed the plenary.

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Appendix 1: Attendance

Organisation	Name
89 Bremore Scout Group	Mary Harford
89 Bremore Scout Group	Catherine Murray
Balbriggan Bridge Club	Malcolm Goldsworthy
Balbriggan Meals Limited	Alice Davis
Balbriggan Womens Development Group	Mwanaidi Ally Mohamed
Balbriggan Youth Bank	Ema Idowu
Baldoyle Family Resource Services	Siobhan O'Connell
Baldoyle Family Resource Services	Pamela McLoughlin
Befrienders Dublin	Ann Devoy Kelly
Blakestown Drive Community Gp	Maria Tormey
Blakestown Drive Community Gp	Alan Tormey
Blakestown Drive Community Gp	Carmel Hourigan
Blakestown Drive Community Gp	Maiben Hourigan
Blanchardstown Brass Band	John Harford
Blanchardstown CIL	Geraldine Rooney
Briarswood Huntstown Lawn & Woodlands RA	Les Walsh
Briarswood Huntstown Lawn & Woodlands RA	Mick O'Toole
Briarswood Huntstown Lawn & Woodlands RA	Ray Smyth
Cairde Balbriggan	Sarah Duku
Castaheany Community Centre	Dotun Adegbesan
CFR Skerries	Paul Kenny
CFR Skerries	Jill Athley
Cheval Jordanstown CLG	Triona Dever
Children4WorldChildren	Wunmi Ategie Jalloh

CitySide Phase 1 Residents Committee	Yvonne Gregg
Clean Up Corduff	Claire Reid
Clean Up Corduff	Annmarie Scott
Corduff Park and Grove Residents Assoc	Marion Buckley
Diversity Multicultural Initiative	Carol Azams
Donabate Portrane Dramatic Society	Mícheál O'Dea
Donabate Portrane Tennis Club	Bob Dowling
Dublin 15 Cardiac First Responders	Louise Devlin
Dublin 15 Community Council	Kieran O Neill
Dublin 15 Womens Group	Rebecca Omokaro
Duo Chagall	Arun Rao
FEN	Maire O'Brien
FEN	Pat Suttle
Fingal Horticultural Society	Madaleine Harford
Fingal Orienteers	Ian Murphy
Fingal Senior Citizens Forum	Anne Flanagan
Fingal Volunteer Centre	Daiga Martins Borges
Hampton cove Residents Association	Peadar O'Kelly
Household of Faith	Victor Ajayi
Howth /Sutton Community Council	Charles Sargent
Howth Peninsula Heritage Society	Lorcan Blake
Howth Peninsula Heritage Society	Dermot Quinn
Howth Peninsula Heritage Society	Edgar McLoughlin
Howth Yacht Club	Pat Murphy
Huntstown Community Centre	Bernie Kennefick
Irish Red Cross Dublin 15 Branch	Celia Durnin

KRCRA	Anne Sheridan
KRCRA	Angela Rogers
Lusk Community Council	Paddy Fitzgerald
Malahide Tidy towns	Heidi Bedell
MIND	Siju Jose
Na Dubh Ghall GAA	Mark Gibney
Nekar Ultimate: Globe Attainment	Danny Moore
Ongar Chasers Basketball Club	Sladjan Kutijeuc
Portmarnock Community Association	Finbarr Quigley
River Valley & Rathingle Residents Association	Myles Caulfield
Rogerstown Marina Development Group	Joseph Foley
Rogerstown Marina Development Group	Paula Foley
Skerries Community Association	Brendan Sherlock
Skerries Theatre Group	Suzanne Healy
Skerries Theatre Group	Máire Keogh
St. Peregrines GAA	Paul Beecher
Student Support Tyrrelstown	Debaprasad Haldear
Sudanese Association of Ireland	Ashraf Logman
Sudanese Association of Ireland	Adil Osman
Sudanese Association of Ireland	Mohammed Khedar
Sursargam Musical Society	Kepperundevi Gurusamy
Swords Basketball Club	Audrey O'Donoghue
Swords Basketball Club	Martina McHugh
Swords Tidy Towns	George Mongey
Swords/Fingal 1916 Group	Michael Kennedy

The Variety Show Group	Tina Nwachukwu
Tyrrelstown Residents Association	Noel Quigley
Wisdom Learning Centre	Jossy Akwuobi
Woodland Park Residents Association	Anthony Brennan
92.5 Phoenix FM	Charles Kurtz
92.5 Phoenix FM	Rachel Devlin
*Non-member	Roderick O'Gorman

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Appendix 2: Presentation



**Fingal
Public
Participation
Network**

PPN Plenary
Crowne Plaza Hotel | 31st May 2017



Plenary Agenda

Time	Item
6.30pm	Registration, Refreshments, Networking and Wellbeing
7.00pm	Open, Welcome, Minutes, Operational Reports
7.30pm	Fingal PPN Reps Report to Members and Plenary Session
8.15pm	Items Submitted for Discussion Speakers (Fingal Tourism and SEAI)
9.30pm	Close of Plenary




Open and Welcome

MC:
Pat Murphy
Secretariat Member




Constitution

<ul style="list-style-type: none"> • Changed from: <ul style="list-style-type: none"> – There are a total of 12 positions on the Secretariat – 1/3 of members are required to step down each year. 	<ul style="list-style-type: none"> • Changed to: <ul style="list-style-type: none"> – There are a total of 12 positions on the Secretariat – 1/3 of members are deemed to step down each year.
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Plenary Standing Orders

<ul style="list-style-type: none"> • Changed from: <ul style="list-style-type: none"> – A quorum for the Plenary shall be 1/3 of the active membership of the Fingal PPN 	<ul style="list-style-type: none"> • Changed to: <ul style="list-style-type: none"> – A quorum for the Plenary shall be 5% of the active membership of the Fingal PPN
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Plenary Standing Orders

<ul style="list-style-type: none"> • Additional text 1: <ul style="list-style-type: none"> – Secretariat: <ul style="list-style-type: none"> – Positions on the Secretariat (as far as possible) will be filled on a Geographic/Electoral College basis - all Fingal PPN members are entitled to vote in the election within their Electoral College. (i.e. An Environment Secretariat position can only be filled through a vote by Environmental electoral college members of the PPN)




Plenary Standing Orders

<ul style="list-style-type: none"> • Additional text 2: <ul style="list-style-type: none"> – Local Community Development Committee: <ul style="list-style-type: none"> – Positions on the LCDC will be filled on an Electoral College basis – all Fingal PPN members are entitled to vote in the election within their Electoral College (i.e. An Environment LCDC position can only be filled through a vote by Environmental electoral college members of the PPN)



Plenary Standing Orders

<ul style="list-style-type: none"> • Additional text 3: <ul style="list-style-type: none"> – Joint Policing Committee: <ul style="list-style-type: none"> – Only members of the Community Safety Linkage Group are entitled to vote in this election. Every member of a linkage group can vote, regardless of their electoral college and the electoral college of the seat being filled within their Electoral College

 **Plenary Standing Orders**

- **Additional text 4:**
 - **Strategic Policy Committees:**
 - Only members of the relevant Linkage Group are entitled to vote in this election. **Every member of a linkage group can vote, regardless of their electoral college and the electoral college of the seat being filled (or unless stated for a particular SPC).**

 **Secretariat Report**


Maria Tormey
Secretariat Member

 **Secretariat Report**

- **Social Media Training**
 - With IT Blanchardstown
- **Information Seminar**
 - Clann Credo, Dublin Rural Leader, Local Community Development Committee
 - Fingal Development Plan
- **Consultations**
 - Fingal Library Development Plan
 - Fingal Age Friendly Strategy
- **Ireland 2040 National Planning Framework**
 - Collaboration between 4 Dublin PPNs

 **Secretariat Report**

- **Promoting the PPN**
 - Presentation to FCC Council, JPC, Seniors Forum, ITB
- **Information Sharing**
 - E-zines, Website, Facebook Page, Activity Reports
- **Wellbeing through Storytelling**
 - Collaboration with ITB and Creative Fingal.
- **Engagement procedure for SPCs/JPC/LCDC**
- **Salesforce / ePPN Database**
- **Recruitment of Resource Worker**

 **Finance Update**

Aspect	Item	2017 Budgeted	Expenditure to Date
Administrative Costs	Staff Salary	50,000	28,027
	Staff Travel & Subsistence	1,500	1,317
	Staff Training	1,000	0
	FCC Annual Hosting Charge	7,000	2,916
Promotional Costs	Salesforce / Website	2,000	694
	Material – Design	1,000	338
	Material – Print	2,000	2,021
Program Costs	Plenary Costs	5,000	1,325
	Meeting Room Hire	2,500	460
	Consultancy / Training / Research	4,000	3,000
	Secretariat / Rep Expenses	3,000	519
	Secretariat / Rep Training	1,000	0
		80,000	40,617

 **Secretariat Report**

- **540 Member Groups**
 - 453 Community | 15 Environment | 72 Social Inclusion
- **21 Representatives**
 - (and 2 Vacancies)
- **12 Secretariat Members**
 - 3 New Appointments:

Name	Pillar	Group
Mary Harford	Community/Voluntary	89 th Bremore Scout Group
John Melvin	Community/Voluntary	Malahide Lawn Tennis Club
Siju Jose	Social Inclusion	Mind Ireland / Malayalee Indians

 **Full Secretariat**

Name	Pillar	Geographical Area
Mary Harford	Community/Voluntary	Swords/Balbriggan
Peadar O'Kelly	Community/Voluntary	Swords/Balbriggan
Tony Brennan	Community/Voluntary	Swords/Balbriggan
John Melvin	Community/Voluntary	Howth/Malahide
Pat Murphy	Community/Voluntary	Howth/Malahide
Bob Dowling	Community/Voluntary	Howth/Malahide
John McGrath	Community/Voluntary	Castleknock/Mulhuddart
Ann Lynch	Environment	Swords/Balbriggan
Kieran O'Neill	Environment	Castleknock/Mulhuddart
Maria Tormey	Environment	Castleknock/Mulhuddart
Jakub Jura-Zajac	Social Inclusion	Swords/Balbriggan
Siju Jose	Social Inclusion	Swords/Balbriggan

 **PPN Reps Report**

- **Alice Davis**
 - Local Community Development Committee
- **Lorcan Blake**
 - Arts, Culture, Heritage and Community SPC



Local Community Development Committee

The function of the LCDC is:

- Prepare and arrange for the implementation of the Community element of a 6 year Local Economic and Community Plan
- Coordinate, manage and oversee the development of local and community development programmes.



Local Community Development Plan

- Review, monitor and revise actions and strategies set out to achieve the objectives of the Local Community & Economic Plan.
- Improve the coordination of all public funded local and community development programmes in the administrative area



Local Community Development Committee

Guiding Principles:

- A clear focus on Social Inclusion, marginalised communities and the marginalised within communities.
- Promotion of enterprise, employment development, training and education as a key element in supporting sustainable communities.
- Planning and programme implementation that makes the best use of available resources for citizens and communities.



Local Community Development Committee

- ❖ The membership of "LCDC"
 - Fingal County Council
 - Institute of Technology Blanchardstown
 - Dept. of Social Protection
 - Túsla (The Child and Family Agency)
 - Fingal PPN (Community Representatives)
 - Blanchardstown Area Partnership
 - Fingal Leader Partnership
 - IFA
 - HSE



Local Economic and Community Plan

• The LECP: Six Themes

- 1 Enterprise and employment
- 2 Learning, training and working
- 3 Health, well-being and social inclusion
- 4 Leadership and community empowerment
- 5 Tourism, environment and heritage
- 6 Urban towns and rural communities

• LCDC members undertake collaborative actions under each of these themes.



Social Inclusion and Community Activation Prog.

• SICAP – Aligns with the LECP



Rural Development Programme (LEADER)

• Local Development Strategy – Aligns with the LECP

THEME	SUB THEME	BUDGET (percent)
Economic Development, Enterprise Development and Job Creation	1. Rural Tourism	50%
	2. Enterprise Development	
	3. Rural Town	
Social Inclusion	4. Basic Services for "Hard to Reach" Communities	25%
	5. Rural Youth	
Rural Environment	6. Protection and sustainable Use of water resources	25%
	7. Protection and Improvement of Local Biodiversity	
	8. Development of Renewable Energy	



Local Community Development Committee

Presently we are working together, with all Agencies, Organisations and the County Council to develop strategies in which to implement the Local Economic Community Plan



Local Community Development Committee



Local Community Development Committee

Thank you
Any Questions



Arts, Culture, Heritage and Community SPC

SPC Work Items:

- Draft SPC Work Plan
- Community Development Office Activities
- County Library Development Plan
- New 5 Year Strategy Under Development
- Creative Ireland Programme
- Swords Civic and Cultural Quarter
- Public Arts Commissioning Programme



Arts, Culture, Heritage and Community SPC

Linkage Group Issues:

- Case for a Permanent Orienteering Course
- Bremore All Weather Facility Recommendation
- Review of Grant Application Process
- Requested Reform of Heritage Forum
- Requested breakdown of costs associated with Swords Cultural Quarter



Plenary Session

What are the
Local Issues
your community is
experiencing?

Facilitator: Kieran O'Neill, Secretariat Member



Items Submitted for Discussion

1. Effectiveness of Linkage Groups
2. LCDC Representatives Term
3. PPN Members Nominating Staff to Committees
4. Member Organisations Serving on Multiple Committees



Effectiveness of Linkage Groups

• Context:

PPN membership to consider reviewing the Linkage Group meeting structure to improve attendance and increase engagement with members



Effectiveness of Linkage Groups

• Options:

1. Merge 2/3 Linkage Group meetings i.e. Housing/ Transport/ Economic
2. Convene Geographic Linkage Group meetings
3. Convene Pillar meetings – Community & Voluntary, Environment, Social Inclusion
4. Continue as is



LCDC Representatives Term

- **Context:**
 - PPN membership to consider the Term of Office for the Local Community Development Committee Representatives
- **Options:**
 1. Representative term of Office to be 3 years with staggered step down
 2. Representative term of office will be a max of 3 years with an option for re-election (max of 2 terms)



PPN Members Nominating Staff to Committees

- **Context:**
 - PPN membership to consider accepting nominations from staff members of Voluntary Organisations to Representative positions
- **Options:**
 1. Yes
 2. No



Member Organisations Serving on Multiple Comm.'s

- **Context:**
 - PPN membership to consider member organisations serving on two committees – Strategic Policy Committee, LCDC, Joint Policing Committee
- **Options:**
 1. Yes
 2. No



Guest Speakers

- **Coilín O'Reily**
 - Fingal Tourism Strategy, Fingal County Council
- **Gillian Gannon**
 - Sustainable Energy Authority Ireland (SEAI)



Close

- Tablet Spot Prize
- Thank you for attending!